

# **KINGSMEAD SCHOOL**



## **Provider Access Policy Statement**

(Linked to the JT MAT Provider Access Policy Statement)

Date of Next Review: September 2023

# **Kingsmead School Provider Access Policy Statement**

Please note that this policy statement is part of the wider careers programme and plan for our School.

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at Kingsmead for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement**

Under the Baker Clause, all pupils in Year 8 to 13 are entitled to (although we also include Year 7):

- To find out about technical education qualifications and apprenticeships opportunities, as part of the careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### Procedure

A provider wishing to request access should contact Natalie Kendall, IAG Coordinator, [n.kedall@kingsmeadschool.net](mailto:n.kedall@kingsmeadschool.net) or through contacting the office on 01543 227320

### Opportunities for access

A number of events, integrated into the school careers programme offer providers an opportunity to come into the school to speak to students or their parents or carers.

## Careers programme

This is a guide of our careers programme. This is added to throughout the year and reflect year group needs for example a recent session for Year 8 girls and Y10 boys. It does not include specialised offers such as the High-Flyer groups in KS3/4 or Lyceum Society in KS5.

Year and focus	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>  Self-awareness and introduction to the world of work skills	The National Enterprise Challenge  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions  Aspiration assembly and transition work	Futures Fayre – market stall event giving overview of local, regional and national opportunities  RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions	Meetings with careers adviser  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions  Careers and aspiration assembly
<b>Year 8</b>  Employability skills	RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions	Futures day – build around opportunities to see FE/HE providers and apprenticeships. Considering futures  Futures Fayre – market stall event giving overview of local, regional and national opportunities  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions  Careers and aspiration assembly	Meetings with careers adviser  Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach  RIME and careers evaluations in well-being sessions

<p><b>Year 9</b></p> <p>Careers exploration and aspirations</p>	<p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Futures day – a chance to visit providers (HE / businesses)</p> <p>Options evening – a chance to meet staff of option subjects – consider courses offer</p> <p>Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>
<p><b>Year 10</b></p> <p>Employability and transferable skills</p>	<p>Futures Day – skills visits – skills fayre. Learn what apprenticeships are on offer – how to apply</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Meetings with careers adviser</p> <p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>Aim Higher event – HE, local providers and business meet with students and parents. Activities exploring access and removing barriers are shared</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>

<p><b>Year 11</b></p> <p>Post 16 option choices and decision making</p>	<p>Futures Day – involves visits from FE/HE and apprenticeship providers. Development of students’ employability skills and knowledge</p> <p>Meetings with careers adviser</p> <p>Revision and exam techniques session – students given useful employable skills that support with long term learning and recall.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>Careers and aspiration assembly</p> <p>Mock exam results and follow up 1-to-1 interviews for next stages with parents</p>	
<p><b>Year 12</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities.</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures week – work experience preparation, visits and then follow up. Development of next steps knowledge and skills</p> <p>Meetings with careers adviser</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>

<p><b>Year 13</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Meetings with careers adviser</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Bespoke tutor activities for one-hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, sports hall, glass house, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers library, which is managed by our IAG coordinator. The area is available to all students at lunch and break times.

### **Approval and review**

Reviewed: September 2022

Reviewer: K. Greenwood – Careers Lead

Date of Next Review: September 2023