



Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT

Head of School: Mrs M Mincher, Bsc, NPQH

RESILIENT



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9th February 2022

Dear Parent/Carer

I am writing to inform you of a vacancy for the role of parent governor on our governing body.

A message from the Chair of Governors

The Kingsmead Governors are a lively group enormously proud of what has been achieved at the school over the last four years. We are determined that the school will continue to go forward and have great confidence in its current leadership. But we are not complacent and take very seriously our role in both challenging and supporting the leadership and in setting the strategic direction of the school. Our Work does not just take place in governors' meetings; we get involved in a wide range of activities, meet in small groups as needed and take part in disciplinary hearings where necessary. There is a strong sense of teamwork, and we are actively working to maintain this by ensuring that we support one another and help all to develop their skills. There is a good range of expertise and ages, and everyone brings something to the table. Of course, input from parents is crucial which is why a parent governor election is so important. We hope that there will be a good number of you who will and to put yourselves forward for election and we look forward very much to one of you coming and joining us.

The role of a parent governor

As a parent governor, you'll work with the governing body to ensure it effectively carries out the duties referred to above. You will also play a vital role in ensuring that the governing body is connected with, and is aware of the view of, parents and the local community.

To be a parent governor you should have:

A strong commitment to the role and to improving outcomes for children

- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing body delivers effective governance

Please refer to the attached 'Skills and Attributes required to be an effective Governor' and 'What does a Governor do'.

Expectations of governors

The Local Governing body is split into two committees; Learning and Standards and Managing and Organising which meet twice each term on the same evening and all governors are members on both committees (6 meetings a year). Meetings are normally held around 4.00 p.m. and currently take place via Zoom. Meetings last around two hours and are very interactive. Most of our current governors work full time and manage to fit in their role around their



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other commitments. Their motivation is invariably to make a positive contribution to something of fundamental importance – educating our children. The term of office is 4 years but are open to re-election.

Preparation for meetings includes reading papers accessible from an on-line Governor Portal and preparing questions for senior leaders. You will also be expected to undertake any training required for example, Safeguarding, to enable you to discharge your role effectively. All academy trustees, local governors and members require:

- An enhanced DBS (Disclosure and Barring Service) check
- Section 128 direction check
- Checks to confirm their identity (including as a part of the DBS check)
- Checks to confirm their right to work in the UK
- Any other checks deemed necessary where the trustee has lived or worked outside the UK

This is a hugely exciting time to be both a governor at Kingsmead and part of the John Taylor MAT.

How to apply

If you are interested in applying for the role please complete the attached candidate form obtaining signatures of two other parents/carers of a registered pupil at the school/at one of the schools in the academy trust and return to Clerk to governors, Debbie Derry by **Wednesday 2nd March 2022**. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you are interested in having an informal chat about the role to find out more about how you can contribute to governance at our school, please email the Clerk to Governors, Debbie Derry at d.derry@kingsmeadschool.net with your details and we will arrange for our Chair of Governors, Mr. Chris Hunt, to contact you and arrange a time for a conversation.

Yours sincerely,

Mrs. M. Mincher
Head of School

Mr. C. Hunt
Chair of Governors



KINGSMEAD SCHOOL
Candidate Form – Parent Governor



Candidate Name	
Candidate Address and contact number	
Candidate Statement	

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the academy trust.

Name (Print) Signed Date

Name (Print) Signed Date