

# **KINGSMEAD SCHOOL**



## **Provider Access Policy Statement**

(Linked to the JT MAT Provider Access Policy Statement)

## **Kingsmead School: Provider Access Policy**



Please note that this policy statement is part of the wider careers programme and plan for our School.

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.



## **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

## **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- South Staffs College/ Walsall College/BIMM Institute
- The Army
- Bri-stor (Apprenticeship routes)
- Ask Apprenticeships
- Keele/ BCU/ Oxford/ Uni of Birmingham

## **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

- 60 % Kingsmead 6th form
- 35 % College
- 4 % Apprenticeship
- 1% Other 6th form

Last year our year 13 pupils moved to range of providers in the local area after school:

- 51% University
- 49% Alternative pathways inc Apprenticeship and employment

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact *Natalie Kendall*, IAG Coordinator [n.kedall@kingsmeadschool.net](mailto:n.kedall@kingsmeadschool.net) or through contacting the office on 01543 227320.

## Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Year and focus	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>  Self awareness and introduction to the world of work skills	<p>The National Enterprise Challenge</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Aspiration assembly and transition work</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>



<p><b>Year 8</b></p> <p>Employability skills</p>	<p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p><b>Assembly- Delivered by Ideal Standard around careers (LMI) and information regarding apprenticeships offered inc training providers.</b></p> <p>Futures day – build around opportunities to see FE/HE providers and apprenticeships. Considering futures</p> <p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>	<p>Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>
--	---	--	---

<p><b>Year 9</b></p> <p>Careers exploration and aspirations</p>	<p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>	<p><b>STEM assemblies delivered by Local employers inc information on apprenticeships offered.</b></p> <p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Futures day – a chance to visit providers (HE / businesses)</p> <p>Options evening – a chance to meet staff of option subjects – consider courses offer</p> <p>Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>
---	---	---	---



<p><b>Year 10</b></p> <p>Employability and transferable skills</p>	<p>Futures Day – skills visits – skills fayre. Learn what apprenticeships are on offer – how to apply</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p><b>STEM assemblies delivered by Local employers inc information on apprenticeships offered.</b></p> <p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Meetings with careers adviser</p> <p>RIME days centered on building specific employable skills. Layered and build from identifying, developing and then celebrating their use.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p>Aim Higher event – HE, local providers and business meet with students and parents. Activities exploring access and removing barriers are shared</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p> <p>Careers and aspiration assembly</p>
--	--	---	---

<p><b>Year 11</b></p> <p>Post 16 option choices and decision making</p>	<p>Futures Day – involves visits from FE/HE and apprenticeship providers. Development of students employability skills and knowledge</p> <p>Meetings with careers adviser</p> <p>Revision and exam techniques session – students given useful employable skills that support with long term learning and recall.</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>RIME and careers evaluations in well-being sessions</p>	<p><b>Futures Fayre – Mandatory for all Year 11 students. market stall event giving overview of local, regional and national opportunities. Including FE/HE and apprenticeship providers</b></p> <p>1-1 Meetings with careers adviser</p> <p>Tutor time sessions (1 sometimes 2 a half term) – designed around the year focus in a stepped, spiral approach</p> <p>Careers and aspiration assembly</p> <p>Mock exam results and follow up 1-to-1 interviews for next stages with parents</p>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i></p> <p>Confirmation of post-16 education and training destinations for all pupils</p>
---	---	--	--



<p><b>Year 12</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Bespoke tutor activities for one hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p> <p><b>‘Audience with’ sessions offering information on Apprenticeships, LMI, FE.</b></p>	<p><b>Futures Fayre – market stall event giving overview of local, regional and national opportunities. Including FE/HE and apprenticeship providers</b></p> <p>Bespoke tutor activities for one hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>	<p>Futures week – work experience preparation, visits and then follow up. Development of next steps knowledge and skills</p> <p>Meetings with careers adviser</p> <p>Bespoke tutor activities for one hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job application process with businesses</p>
<p><b>Year 13</b></p> <p>Developing skills for university, further education and successfully entering the world of work</p>	<p>Meetings with careers adviser</p> <p>Bespoke tutor activities for one hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock job</p>	<p>Futures Fayre – market stall event giving overview of local, regional and national opportunities</p> <p>Bespoke tutor activities for one hour sessions (1 every half term, 2 on some occasion). Looking at the UCAS process, talks from NCS, impartial careers advice and full mock</p>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 13</i></p> <p>Confirmation of post-18 education and training destinations for all pupils</p>



	application process with businesses  <b>'Audience with' sessions offering information on Apprenticeships, LMI, FE.</b>	job application process with businesses  <b>'Audience with' sessions offering information on Apprenticeships, LMI, FE.</b>	
--	---	---	--

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

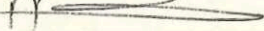
### **Complaints:**


Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### **Approval and review**

Approved by Governors at Curriculum and Standards Committee

Next review: July 2023

Signed:  ..... Daniel Statham, Chair of Governors

Signed:  ..... Maria Mincher Head teacher