



Kingsmead School



A PARTNER ACADEMY IN JOHN TAYLOR MAT
Headteacher: Mrs M Mincher, Bsc, NPQH

RESILIENT INNOVATIVE MINDFUL EMPLOYABLE

Monday, 23rd October 2023

Take Your Child to Work Day - Expression of Interest

Dear Parent/Carer,

Throughout their time at the school your children will be involved in a variety of opportunities to explore Careers Education and Guidance. This is an important part of the 11-16 curriculum and makes a major contribution to preparing young people for the opportunities, responsibilities, and experiences of life, helping young people make decisions and manage transitions as learners and workers.

As part of this curriculum, we will be running an event called: 'Take Your Child to Work Day', where it is hoped students will gain an insight into the world of work. On this day students are asked to accompany a parent, or other named adult, to their workplace. Prior to the day students will be given tasks which ask them to record and reflect on their experiences during the day.

During the day it is intended that students take time to observe, shadow and speak with both employers and employees. The school will set students a range of prompts and tasks to research and complete during their placement closer to the date. The aim of the day includes helping students to understand the role and responsibilities of different employees in an organisation, understand the routines involved in the organisation, prepare for change, reflect on their strengths in relation to work, communicate confidently with their peers and adults and relate future job opportunities to their personal qualifications and skills. We hope that the experience will prove to be worthwhile and enjoyable.

Since this will be the first time running this event, we plan to have an "opt-in" process as we understand that for some students it will not be possible to take part for various reasons. For this reason, we have decided that Take Your Child to Work Day will take place on Friday, 24th November 2023, when students will already be off school for the inset day. If your child would like to take part in this event, please complete this form here:

<https://forms.office.com/e/BYWkhjgMgF>

The deadline to opt in is Friday, 3rd November and participants will receive further information following this date. Given that this day is optional, students who take part will be rewarded with 10XP for Employability, as well as having various prizes per year group based on the reflective tasks that students will complete after the day.

Please note it is the responsibility of the parent/carers to ensure correct supervision of their child whilst on placement and that the insurance held by the workplace covers the student, which most employers have.

As we appreciate not all students will be able to take part, there is a virtual work experience option via the Springpod website <https://shorturl.at/cjKW8>. Springpod offer a wide range of virtual activities that relate to careers and next steps, and students will receive a certificate once they have completed the activities. Given this, we will also award 10XP to any student who completes a virtual work experience. Certificates of completion will need to be shown to Mrs Kendall for confirmation. Please note, these virtual work experiences can vary in hours to complete, and therefore these can be completed any time during the academic year.



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If you have any questions, please feel free to get in touch with Mrs. Kendall at n.kendall@kingsmeadschool.net

Yours faithfully,

Mrs. N. Kendall – Careers Advisor