

# Cycles at Kingsmead

Progress Teams identify students who require a strategy to improve behaviour. These names are passed onto the Key Stage Lead 4 days before the STRAT for checking and completion of the student profile sheet

- Students can be Tutor report/extreme cases, Cycle 1-3
- Student profile sheets are found in the START folder and should be saved in the pupil information folder

Progress teams share student profile sheets 2 days before the STRAT with Rewards and Sanctions Senior Leader (RSSL)

- Student profile sheets need to be completed fully and checked by the relevant key stage lead before going to the R&S SL

STRAT meeting held to determine outcomes for each student. Attendance - Progress team, Key stage leader, RSSL, DSL, SENCO, Cycle admin support & external agency staff

- Reason for raising discussed
- Interventions raised
- Repeat of intervention or escalation of cycle agreed

Placed onto Cycle 1

Placed onto Cycle 2

Managed move organised

Placed onto Cycle 3

Permanent Exclusion

- Targets set that are achievable and enable the student to reduce their behaviour over a period of time
- 2 weeks on progress report monitored by the Tutor
- 4 weeks off report but monitored by the progress team

- Targets set that are achievable and enable the student to reduce their behaviour over a period of time
- Decision made to apply for EHCP- Strategy for support discussed
- Timescale and outcomes arranged
- Safeguarding issues raised

- ARE to raise names at the next DIP meeting
- Progress teams to contact parents / guardians regarding MM
- Meeting arranged with RSSL and Progress team with Parents / Guardians
- ARE / Progress teams to contact preferred schools for

- Targets set that are achievable and enable the student to reduce their behaviour over a period of time
- Parental meeting and interventions discussed with Progress team and RSSL
- Timescale and outcomes arranged
- Safeguarding issues raised

- All interventions discussed along with outside agencies
- Head teacher to attend meeting for discussion before Governors

# Cycles at Kingsmead

## Further information

### Tutor Report

Students placed onto Tutor report are highlighted by the Progress teams or Subject teams. This could be for any number of issues arising. It is at the discretion of the progress team that a pupil should repeat the Tutor report should they have a. failed the last report or b. their behaviour has declined since the last time they were on Tutor report.

### STRAT Meetings

It is essential at these meeting pupils are raised early so intervention can be put in place. Pupils who are at risk of exclusion are the highest priority and these should be identified at the earliest possibility.

### Cycle 1

Cycle 1 is initiated once a STRAT meeting has taken place. All targets set must be measurable and achievable for the Student. These will be agreed at the STRAT and will be monitored by classroom staff and the APL. Interventions should be put into place to de-escalate a student's issues. The progress team will need to send a letter home to inform the parents of the student of the decision and a parental meeting arranged to discuss this further.

### Cycle 2

Should Cycle 2 be initiated by the STRAT then there could be an application for an EHCP involving

- Strategy on how child will be supported (mentoring for mental health / behaviour / Academic / Aspirations) (ARE/DFA)
- Timescale and expected outcomes (PL)
- Staff responsible for monitoring student (PL)
- Identify issues around progress, safeguarding, behaviour and SEND (PL, DP, DFA,ARE)
- Decision on status of student. In lessons, hubs, isolation (AH)

SENCO actions could be

- Interview with Educational Psychologist ( DF)
- Apply for EHCP (16 weeks' assessment / 20 weeks to a decision) (DF)
- Plan, do, act, review put in place to show graduated response (DF)

The student should be on cycle 2 for ½ a term whereby 2 weeks on report extending to 4 weeks if needed followed by a 4-week period of monitoring. All pupils on Cycle 2 should be monitored on report by the Progress Leader. Strategies to aid the Student should include

1. Meet with parents ( PT)
2. Managed move ( ARE/PT)
3. Alternative provision offered (ARE/PT)
4. Mentoring program in place (ARE/PT)
5. Evidence review (PT)
6. Strat review (wrap around is revisited) (ARE/PT) **HEAD NOW INFORMED**
7. Parental involvement in lessons (PT)
8. Data based review of impact on other learners (ARE/PT)
9. Final review with local authority agent (AH / ARE / MM)
10. Final Governors warning (AH / RM MM)

### Cycle 3

# Cycles at Kingsmead

It is essential at this stage all interventions are in place to aid the student. Should the Student fail cycle 2 and fail a managed move it is imperative the student is given all access to all support we can offer.