



## Sixth Form Learning Agreement

### Welcome:

We are delighted that following your hard-work and success at GCSE, you have voluntarily chosen to continue your education at Kingsmead Sixth Form.

As a Progress Team, we know that with hard work you will leave Year 13 as a successful, confident and well-rounded adult with memories that will last a lifetime. We know this because we have seen it before and it is our consistently high expectations that forms the basis of this success. It is vital that all students meet these standards and the signing of this Learning Agreement is one of the conditions of entry to the Sixth Form.

As a Sixth Form, we will give you 100% and in return we expect the same. We expect you to *immerse* yourself in Sixth Form life. We expect your total commitment and to fully participate in all curricular and extra-curricular activities. We make no apologies for challenging you to be the *best that you can be*. **You** have *chosen* to be here - so take advantage of everything that we have to offer and be successful!

### Learning Agreement:

It is important that students, parents/carers and families have a clear understanding of what will be expected from Sixth Formers as the senior students of the school. This Learning Agreement outlines those expectations.

### Life in Sixth Form:

Life in Sixth Form is a different experience from compulsory education and you will find many differences from your previous experiences of studying. One of these differences will be that you will not have a timetable full of lessons. You are given the freedom and responsibility to work independently in Study Periods in the Sixth Form Centre, or a designated Study Hub. You will take more responsibility for organising your time and developing effective study habits; challenging and testing yourself each day. You will be given guidance in the development of study skills by the Progress Team and through attendance of compulsory Tutorials.

### Sixth Form Attendance Policy:

As a member of the Kingsmead Sixth Form, you will be a **full-time** student who is expected to attend all day, every day. As a Progress Team we monitor attendance, and strive for 100% attendance. Students with attendance under 96% will be monitored by Ms Bohn and attendance under 90% categorises you as 'persistently absent' under current Government legislation and could jeopardise your position in the Sixth Form. Department for Education (2017) research shows that students who are not 'persistently absent' are 3.1 times more likely to achieve their grades than those who are.

Students may sign in and out of school during the school day if they wish to leave the school site during a break or lunchtime. We believe that this is an important privilege that you, as a senior member of the school, deserve. It is **essential** that you sign in and out to help ensure the safety of all students.

# Kingsmead School

A partner academy in John Taylor MAT

Head of School: Mrs M Mincher, MSc, NPQH

King's Avenue, Hednesford,  
Staffordshire WS12 1DH



It should be stressed that **all** absences count toward your attendance figure, including Tutorial sessions, study periods and enrichment, etc.

If you are ill, or have an unavoidable medical appointment, a phone call from your parents on the first morning of your absence must be made. As a full-time student, it is unacceptable to arrange a driving lesson or attend part-time work during school hours.

## **Personal Development:**

The Kingsmead Sixth Form Pledge outlines the key skills and values that we believe every student should leave Sixth Form with. The enrichment and tutorial programme is specifically designed to support your personal development. This programme not only supports academic growth and success, but also 'life skills' enabling you to be as successful as possible in later life.

Participation in enrichment, tutorials and work experience is **compulsory** and participation is non-negotiable.

## **Mobile phones and Earphones:**

Students are allowed to use mobile phones and earphones in the Sixth Form Centre. Outside of the Sixth Form Centre, lower-school rules apply and mobile phones and earphones must not be seen on the corridors, outside areas or in lessons.

## **Uniform:**

Please check carefully the uniform policy, which was updated in July 2018. This will be posted home and available on the school website from 18<sup>th</sup> July 2018.

## **Part-time work:**

Part-time work whilst studying is a controversial topic. There are many positives and many negatives to balancing a part-time job with full-time education. We **allow** students to have part-time jobs however we encourage that this does not exceed 10 hours a week. Legally you cannot be asked to work between the hours of 10pm and 6am on a Sunday – Thursday and never after midnight. Remember, a part-time job is exactly that. Your Level 3 qualifications will be with you for the rest of your life and open up many more opportunities. Sometimes it is beneficial to think long-term, rather than quick short-term gain.

## **Continuation into Year 13:**

All students must study the equivalent of 3 subjects to remain a member of the Kingsmead Sixth Form. Dropping or changing a subject can only be done with following a meeting with **Mr Cavanagh or Mrs Pritchard**. Unfortunately, failure to complete or pass all of the Year 12 classwork and/or examinations by the August of Year 12 may render that subject as 'failed' and jeopardise your place in the Sixth Form. All decisions on the continuing into Year 13 are made by the Progress Team and our decisions are final and will always be in the best interest of the student. By signing this Learning Agreement, you agree to this.

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Progression into Year 13 is also reliant upon satisfactory conduct in lessons and around the school / the local community. Your attendance and punctuality to lessons, as well as your participation in expected personal development enrichment (such as Tutorial, Lead Learning, work experience and Futures' week).

## Conduct:

This Learning Agreement outlines the basic requirements that we expect from all students choosing to continue their education at Kingsmead. Unfortunately, students who fail to maintain these expected standards or breach OFQUAL guidelines (for example, are found to have plagiarised from the Internet / another student) will typically follow the protocol below. More serious incidents may start with a written warning, without the need for a verbal warning. Incidents may include your conduct outside of school. It is essential that you represent the school in a positive manner. Failure to do so may result in:

- Verbal warning followed by telephone call to parents / carers.
- Written warning followed by meeting with parents / carers.
- Any further or more serious incidents will result in the risk of losing your place in the Sixth Form

## What you can expect from us - the Sixth Form Kingsmead Pledge:

The Kingsmead Sixth Form Pledge outlines the support and guidance that we will offer you throughout your time in Sixth Form. It demonstrates our core beliefs of the skills and attributes that you should have experienced by the end of Year 13. Not all of these beliefs are academic – we are providing you opportunities to be successful in life post-sixth form.

### Entrance to the Sixth Form is dependent on the return of this signed Learning Agreement.

**Student:** I \_\_\_\_\_ accept the Sixth Form Learning Agreement and agree to abide by the guidelines and policies in addition to whole school rules.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Carers:** I agree to support my son/daughter in their studies and to encourage them to achieve their best possible outcomes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**KS5 Progress Team:** We agree to support, guide and encourage you to achieve the best possible. We will endeavour to ensure our pledge to you is met.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

John Taylor Multi Academy Trust (JTMAT) is committed to principles of the General Data Protection Regulation (GDPR) and seeks this information to define how the school, parent(s) and pupil will seek to work together to promote the pupil's education. The school will retain the latest version of this document for the life time of the students record in accordance with our Data Protection Policies <https://jtmata.co.uk/privacy>. We (the school), acting on behalf of the Multi Academy Trust, may periodically ask you to confirm the information submitted to ensure we hold up to date information about you and your child. If you have any questions regarding this document please contact the academy or our Data Protection Officer <https://jtmata.co.uk/privacy/useful-contacts/>.